

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## AGENDA BRIDGEPORT PUBLIC LIBRARY

### Board of Directors Meeting - Wednesday, August 17, 2016 at 7:00 p.m.

Burroughs / Saden Library - 925 Broad Street, Bridgeport, CT

Board of Directors  
James E. O'Donnell  
President  
Sauda Efia Baraka  
Vice President  
Thomas R. Errichetti  
Secretary /  
Treasurer  
Phylicia R. Brown  
Rosalina Roman  
Christy  
Anne Cunningham  
Donald W.  
Greenberg  
Hon. William  
Holden  
Kenya Osborne-Gant

Directors Emeriti  
John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes
3. Approval of Treasurer Reports / Payment of Invoices
  - ❖ Presentation of financial reports by City Librarian
    - update on tracking MUNIS salary accounts
4. Unfinished Business
  - ❖ City Librarian report on status of completion of Library Grant process
  - ❖ City Librarian report on status of strategic plan process
  - ❖ City Librarian report on restoration of circulation service area
  - ❖ City Librarian report on progress for Annual Report
  - ❖ City Librarian report on City compliance with staffing / finance issues
  - ❖ Status/Action re audit/financial review of Library Fund and non-Levy
  - ❖ Status/Action re plaque for Liskov Library for Children
5. Correspondence and Communications
6. City Librarian Report
  - ❖ Status/Action re facilities maintenance and staff meetings
  - ❖ Status/Action re staff promotions and deployment
    - Revised Table of Organization and resolution of staff concerns
7. Committee Reports:
  - ❖ Buildings
    - Status of design services by Antinozzi Associates
    - Status of NRZ / community meetings re new buildings
    - Status of front lobby / entrance proposal for Burroughs –Saden
  - ❖ Finance
    - Update on request for insurance quotations
  - ❖ Governance (Nominations)
    - Status of proposed procedure to archive Board documents
  - ❖ Personnel
    - Status/Action re extended probation of City Librarian
8. Report of Friends of the Library
9. New Business
  - ❖ Action re interim strategic plan
  - ❖ Executive Session CGS §1-200(6)(A) re personnel matters
  - ❖ Executive Session CGS §1-200(6)(B) re pending litigation

10. Adjournment

**NEXT BOARD MEETING – SEPTEMBER 21, 2016 – 7:00 P.M.**