

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## AGENDA BOARD OF DIRECTORS MEETING

Wednesday, September 21, 2017 at 6:00 p.m.

**Burroughs / Saden Library, 925 Broad Street, Bridgeport, CT**

### Board of Directors

James E. O'Donnell  
President  
Sauda Efa Baraka  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Phylicia R. Brown  
Rosalina Roman Christy  
Anne Cunningham  
Donald W. Greenberg  
Hon. William Holden  
Kenya Osborne-Gant

### Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes
3. Approval of Treasurer Reports / Payment of Invoices
  - ❖ Presentation of financial reports and tracking MUNIS salary accounts
4. Unfinished Business
  - ❖ Confirmation/ Agenda Board Retreat at Klein Auditorium September 23<sup>rd</sup>
  - ❖ Status/Action re interim Relocation of Newfield branch / continued service
  - ❖ Status/Action re formation of Library Foundation
  - ❖ Status/Action re LED lighting upgrade at all locations
  - ❖ Status/Action re Milton Klein Trust
  - ❖ Service data reporting / cost benefit analysis of programming options
5. Correspondence and Communications
6. Interim City Librarian Report
  - ❖ Status/Action re facilities maintenance and staffing matters
  - ❖ Report/Action on staff development and staff input for strategic plan
7. Committee Reports:
  - ❖ Buildings
    - Status/Action re Newfield and Upper East Side designs
    - Status/Action re repairs to Burroughs/Saden front entrance
    - Status / Action re acquisition of property to develop Lower East Side
  - ❖ Finance
    - Status/Action re 2017-2018 budget and debt services charges
    - Status/Action re investment of non-levy funds
    - Status/Action re Library Referendum
  - ❖ Governance (Nominations)
    - Administration of Oaths to re-appointed Directors
  - ❖ Personnel
  - ❖ City Librarian Search Committee
    - Status/Action re retention of consultant / timetable
  - ❖ Marketing Committee
8. Report of Friends of the Library
9. New Business
  - ❖ Executive Session CGS §1-200(6)(B) re litigation issues
10. Adjournment

**NEXT BOARD MEETING – OCTOBER 18, 2017 – 6:00 P.M.**