

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

NOTICE OF TIME CHANGE TO 5:30 PM AND AGENDA BOARD OF DIRECTORS MEETING

Wednesday, June 21, 2017 at 5:30 p.m.

Burroughs / Saden Library, 925 Broad Street, Bridgeport, CT

Board of Directors

James E. O'Donnell
President
Sauda Efa Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Phylicia R. Brown
Rosalina Roman Christy
Anne Cunningham
Donald W. Greenberg*
Hon. William Holden
Kenya Osborne-Gant
(* awaiting appointment
& City Council approval)

Directors Emeriti

John A. Arcudi*
Adele Jacobson*
Edward L. Kelley*
Helen Liskov
John Phelan
Hon. George A. Saden*
Zane Yost*
(* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes
3. Approval of Treasurer Reports / Payment of Invoices
 - ❖ Presentation of financial reports and tracking MUNIS salary accounts
4. Unfinished Business
 - ❖ Status/Action re Milton Klein Trust
 - ❖ Report on insurance issues
 - ❖ Status re Meeting City Officials re impediments to Library Operations
5. Correspondence and Communications
6. Interim City Librarian Report
 - ❖ Status/Action re facilities maintenance and staffing matters
 - ❖ Status/Action re Burroughs/Saden roof warranty and retainage
 - ❖ Report/Action on staff development day and staff input for strategic plan
 - ❖ Report/Action on safety audit of facilities
8. Committee Reports:
 - ❖ Buildings
 - Status/Action re budget for roof changes to Upper East Side design
 - Status/Action on newest iteration of Newfield design
 - Status/Action re flooring repairs for Burroughs/Saden 1st floor
 - Action re LED lighting upgrade at all locations
 - Action re possible acquisition of property to develop Lower East Main
 - ❖ Finance
 - Status/Action re 2017-2018 budget and debt services charges
 - Proposal re action for operational shortfall and budget issues
 - ❖ Governance (Nominations)
 - Status/Action re appointment and renewal of recent vetting
 - Consultant re Board Development process
 - Status of By-Law revision and Policy Review timetable
 - ❖ Personnel
 - ❖ City Librarian Search Committee
 - Status/Action re retention of consultant / timetable
 - ❖ Marketing Committee
9. Report of Friends of the Library
10. New Business
 - ❖ Appointment of Directors to fill expiring terms
 - ❖ Report re potential benefactor for facility upgrade
 - ❖ Confirm new meeting time and timetable for delivery of meeting materials
 - ❖ Executive Session CGS §1-200(6)(B) re litigation issues
11. Adjournment

NEXT BOARD MEETING – JULY 21, 2017 – 5:30 P.M.