

## AGENDA

### BRIDGEPORT PUBLIC LIBRARY

Board of Directors Meeting - Wednesday, November 19, 2014 – 7:00 P.M.  
Burroughs / Saden Library - 925 Broad Street, Bridgeport, CT

1. Welcome, Call to Order & Adoption of Agenda Jim O'Donnell
2. Public Comment
3. Approval of Minutes
4. Approval of Treasurer Reports / Payment of Invoices Tom Errichetti
5. Unfinished Business
  - ❖ Review of Procedures for Collection and Remittance of Non Levy Fees
  - ❖ Draft Collections Development Policy and Library Purchasing Policy
  - ❖ Status / action reports from City Librarian on: Scott Hughes
    - Table of Organization – management team
    - Progress on the improvements to the first floor of Burroughs-Saden
    - Relocation of Historical Collections to the second floor
    - Recommendations re allocation of the book budget for acquisitions
6. Correspondence and Communications
7. Report of City Librarian Scott Hughes
  - ❖ Department Head meeting report
  - ❖ Status re Staff hiring and assignments
  - ❖ Status / Action re buildings & grounds conditions & corrective actions.
8. Reports of Committees:
  - ❖ Personnel Don Greenberg
    - ◆ Status of operational audit / table of organization
    - ◆ Status of timeline/procedures for job performance reviews
  - ❖ Building Hon. Wm. Holden
    - ◆ Status of Master Plan review and recommendation for final report
    - ◆ Status of Newfield Lease / interim relocation to Tisdale School
  - ❖ Governance (Nominations)
    - ◆ Status of nominations for appointment Sauda Baraka
  - ❖ Outreach / marketing Paul Arroyo
9. Report of Friends of the Library Tom Errichetti
10. New Business
  - ❖ Technology Requests – implementation of 3D Printing Tom Errichetti
11. Adjournment

**NEXT BOARD MEETING –DECEMBER 17, 2014 – 7:00 P.M.**