

AGENDA

BRIDGEPORT PUBLIC LIBRARY

Board of Directors Meeting - Wednesday, September 17, 2014 – 7:00 P.M.
Burroughs / Saden Library - 925 Broad Street, Bridgeport, CT

1. Welcome, Call to Order & Adoption of Agenda Jim O'Donnell
2. Public Comment
3. Approval of Minutes
4. Approval of Treasurer Reports / Payment of Invoices Tom Errichetti
5. Unfinished Business
 - ❖ Draft Collections Development Policy and Library Purchasing Policy
 - ❖ Status / action reports from City Librarian on: Scott Hughes
 - Table of Organization Recommendation
 - Progress on the improvements to the first floor of Burroughs-Saden
 - Relocation of Historical Collections to the second floor
 - Recommendations re allocation of the book budget for acquisitions
6. Correspondence and Communications
7. Report of City Librarian Scott Hughes
 - ❖ Department Head meeting report
 - ❖ Status re Staff hiring and assignments
 - ❖ Status / Action re buildings & grounds conditions & corrective actions.
8. Reports of Committees:
 - ❖ Personnel Don Greenberg
 - ◆ Status of operational audit / table of organization
 - ◆ Recommendation re policy for outside engagement by staff
 - ❖ Building Hon. Wm. Holden
 - ◆ Status of Master Plan review and recommendation for final report
 - ◆ Status of Newfield Lease / interim relocation to Tisdale School
 - ❖ Governance (Nominations)
 - ◆ Status of nominations for appointment Sauda Baraka
 - ❖ Outreach / marketing Paul Arroyo
9. Report of Friends of the Library Tom Errichetti
10. New Business
 - ❖ Establish timeline /procedures for job performance evaluations of the City Librarian and all staff
 - ❖ Review of Procedures for Collection and Remittance of Non Levy Fees
11. Adjournment

NEXT BOARD MEETING –OCTOBER 15, 2014 – 7:00 P.M.